



Dommerich Elementary PTA Executive Board/General Membership Meeting Minutes

Tuesday, September 6, 2016

SAC vote on roster for 2016-2017 school year —Kristin Pilgrim presented the 2016-2017 SAC roster, to be voted upon and approved. Ashley Finfrock motioned to approve, Elise Breth seconded the motion. The roster was approved.

Welcome and Call to Order—Elise Breth

The regular meeting of the Dommerich Elementary PTA Executive Board and General Membership was held Tuesday, September 6, 2016. Elise Breth, PTA President, called the meeting to order at 7:15 PM. There were approximately 107 members present.

Approval of Minutes—Elise Breth

The minutes from the May 2016 meeting were presented. The minutes were approved to stand as read.

Report of Officers

President - Elise Breth

Welcome to the first PTA meeting of the school year. We are excited to kick off a wonderful year ahead. This may be your first time at a PTA meeting so here is a brief overview about what we do as an organization. First and foremost we are advocates for our children and every child at our school. Our purpose is to work with our teachers, administration and community to provide all of our children the resources they need to be successful in school and in life. Dommerich has very strong community partner support and we have very strong parent involvement through our PTA. Through our fundraising efforts we can continue to help provide our school, teachers and children the resources needed to enhance and support student learning. We welcome all families, we value your involvement and input, and we appreciate your support.

Moving onto summer updates; there are a lot of people to thank seeing as it was a busy summer preparing for the new school year:

- Thank you Simon Yohe for giving our website a facelift, updating all the content and helping us navigate issues with domain ownership.
- Thank you to the committee chairs for updating your committee flyers for first day folders.
- Thank you to Melanie Neilson and Stephanie Clem for working hard to make sure t-shirts and merchandise were designed and ordered in time for Meet the Teacher. It's been very successful – any proceeds made from merchandise sales go directly towards PTA's fundraising goals and back into the school. Remember, spirit day is every Friday!
- To our fearless Treasurer for working diligently on the budget and so much more.
- Thank you to Michael and Stacy Wilde for seeing our new walking trail and new four square court through to completion. Mike was out there every day and he and Stacy spent countless hours working on the project.
- Pansy Gilbert, Laura Permenter and Principal Verano were very supportive over the summer and worked hard with the executive committee to make sure our campus beautification,

walking path, first day folders, meet the teacher and popsicles on the playground were all successful.

- We are grateful to the Kindergarten team for continuing the home visit tradition and are appreciative of the time 1st and 2nd grade teachers put into park visits this year. This helped set the stage for a terrific year for our younger students and families.
- Julia Stewart for working hard on the DES Bulletin and Erin Weber who handles our social media.
- Thank you to the hospitality committee (Jennifer Boone, Lise Davis, & Robin Blalock) for organizing Tears and Cheers.
- Thank you Janet Young, Principal Verano, Melanie Neilson and Heather Price for welcoming our new Kindergarten students and families at Popsicles on the Playground. It was a very fun event!
- Thank you to Allison Story for organizing the campus cleanup and to all who showed up to help. The PTA put in mulch in the front/back of the school as well as 30 3-gallon flax lilies in the front of the school. Shaina DelVecchio worked with Lisa Rotenberger and community garden volunteers to clean up the garden and prepare for fall planting.
- Thank you to our PIE Coordinator, Cynthia Story, for working hard to sign our PIEs up and find ways they can contribute and support our school that are mutually beneficial for both parties. PIE stands for Partners in Education.

Janet Young and I attended the National PTA conference held in Orlando this summer. It was a great experience and we brought back a lot of ideas. A goal this year is to engage less involved sectors of our community and extend our outreach to families so they feel welcome.

We had a very successful Meet the Teacher. Many PIEs came out to support the school and our PTA committees were able to showcase their events and recruit participants and volunteers. A recap with all the companies and committees who setup can be found online at dommerichpta.org. Thank you to everyone who helped setup, work a table and cleanup. It was an excellent turnout and team effort.

Please visit our website for important calendar information. We do our best to keep it updated and provide you current information. We'd like you to feel comfortable using this as a resource. Committee information and flyers are available as well as links to Amazon Smile, Box Tops, OCPS, ADDitions and Dommerich Elementary.

If you make purchases through Amazon and have an amazon account, please consider making your purchases through Amazon Smile. When you shop through smile.amazon.com, Amazon donates 0.5% of the price of your eligible AmazonSmile purchases to the Dommerich Elementary PTA. In a few short months we will all start holiday shopping and this adds up!

Please join us for the Run through the Ribbon cutting ceremony that will take place Thursday, September 22 at 5:30pm in the PE Fields. Our school community, OCPS, City of Maitland and businesses who donated valuable resources will all be invited. This is something for our community to celebrate and be proud of so we hope you and your children can join us. Dommerich students can wear their Dommerich and Running Tribe t-shirts and Run through the Ribbon to officially open Dommerich's new walking trail.

Tijuana Flats Spirit Night is rescheduled for this Thursday, September 8th at 5:00-8:15 pm.

Our first Walk n Roll will take place next Wednesday, September 14th.

If you have any questions about the PTA and how we serve our school community through programs, PTA committees, fundraising, classroom support, mini-grants and advocacy, please feel free to call or email me. We share our budget monthly and review the line items with you. It's a big budget but we are able to do a lot for our students, school and teachers through the generous fundraising support and volunteerism from our community. We have an amazing school with tremendous support.

Principal - Principal Verano

Principal Verano welcomed the members and thanked everyone for coming. She discussed the difference in a small PTA (her previous school) and Dommerich, and stated she appreciated the large turnout this evening. Discussed the wonderful Fall Fundraiser decorations and the PTA provided breakfast/lunch. The gardening committee is doing a wonderful job.

Updates: Car line is getting more efficient and moving along better in recent days. She continues to work on school safety updates with the district. Dommerich is now fully staffed, and the new 3rd grade classroom will be up and running next Monday. She expects a smooth transition.

Treasurer: Budget 101 and Current Budget - Erin Jozik

Erin Jozik, PTA Treasurer, presented PTA Budget 101, explaining how our budget works. A Power Point presentation was used to outline the current budget in detail for the general assembly. She will soon reach out to individual committee chairs to provide them with their budgets.

Membership - April Solley

April stated that PTA membership is 57 members from its goal, and she feels overall the membership committee is doing well. April discussed different memberships and the importance of more PTA business memberships. She encouraged anyone with a local business to join. The classroom support fund will be used for class parties, etc. Reminder that members of committees must also be members of the PTA, and she will be providing PTA membership cards this year.

Parliamentarian - Ashley Finrock

Parliamentary procedures were reviewed for the general assembly. Ashley emphasized that only PTA members can vote and committee members/chairs must be PTA members. She outlined the procedures for making a motion to vote: 1) motion must be made 2) another PTA member must second the motion 3) reiterate the "motion to..." 4) open discussion 5) all say "ay" or "nay" 6) motion stands

Corresponding Secretary - Massie Wanzenberg

SENT:

- Birthday cards sent to, Jennifer Trout, Ashley Williams, Jack Riegle, Jason LeFebvre, Angela Donalds-Younginger, Catherine Howat, Anne Workman, Eva Braxton, Elizabeth Abrams, Domingo Gonzalez, Rebecca Henry, Elizabeth Rotenberger, Amy Fredell, Karen Verano, Brett Steffen, Julie Hall, Virginia Joseph, Carrie Bustamante.
- Bundt cake to Karen Verano
- Thank you to Caroline Miller for designing and coordinating printing of our new Dommerich PTA stationary

RECEIVED:

- Thank you from Linda Taconis for plants in front of the school, welcome breakfast and lunch, money for school supplies, and walking trail.
- Thank you from 3rd grade for gifts and treats first week back at school.
- Thank you for sweet note, gift, and support throughout the year from Julie Roth.
- Thank you from 1st grade team for planning day luncheon, gift, new shirts, and support through the year.
- Thank you from Laura Permenter for dinner before Open House, hospitality, and kindness
- Thank you from Principal Verano for sports lunch
- Thank you to Kindergarten garden volunteers for getting kids ready for planting, from the Kindergarten team

Media Center Update—Marcy Aydt

Marcy Aydt thanked the general assembly and discussed how she enjoys working at Dommerich Elementary. She discussed current status of media technology update. On May 21, 2016, the order for the new digital studio was ready to be placed. It was discovered that OCPS takes the money and rolls it into the next fiscal year, so it would not be available for use until August 1, 2016. At that time, when funds became available, integral equipment had been discontinued and is no longer available. All equipment must be purchased through Ibuy, and she is currently taking time to research the best equipment for purchase at this time to get a new bid on the project. GOAL: December 2016; 8 weeks to receive equipment order, 2 days to install, and 1 day of training is expected to get the new studio up and running. Over 60 children have expressed interest in being on the news crew this year, so these updates are vital to the continued success of the program. Due to the delay, they have arranged for all students to have ½ the time with the new equipment and ½ with the old to make it fair for all students.

Music Program Update—Mrs. Krulick

Mrs. Krulick played a short video of students enjoying the new and updated musical equipment. She stated that some instruments were very old prior to the music room update, and not all children could use instruments at the same time due to breaking or worn out equipment. Now, all instruments match and she has all new tables for their use.

Committee Reports

Academic Programs – Dawn Jennemann discussed Science Night and Arts and Culture Nights; both are in need of volunteers to sign up.

ADDitions – Kim Sadowski presented a detailed Power Point Presentation regarding the importance of being an ADDitions member to volunteer. It is vital the Dommerich log volunteer hours appropriately to receive the Golden School Award and the 5 Star Award. She outlined how to sign up for ADDitions, specifically if individuals were new or returning members. She encouraged individuals to select specific opportunities for which they will volunteer. ADDitions website also has worker's compensation information as well as volunteer guidelines important for review. Child abuse information and contacts provided if abuse is suspected. Kim requested that either she or the faculty liaison Kelly Wilhite can be contact with questions. Kim is able to put in bulk hours monthly, and the number of volunteer hours must be double the student enrollment to receive the Golden School Award.

Birthday Book Club - Kiki Fissell outlined the Birthday Book club the general assembly. Cost is \$10/child and payment is accepted on School Pay. The Book Club buys books for the library and allows for each child to celebrate their birthday with a book on the morning news. Update for this year: no more BB club on Wednesdays due to shortened school day.

Box Tops – Amber Woodard and Kristin Russell compared Dommerich Elementary to other nearby schools. Dommerich raised \$2700 last year compared to Berkshire's \$543 and Lake Sybelia's \$590. Each box top provides 10 cents to the school. Committee chairs emphasized the importance of checking expiration dates and clipping them to help cut down on time for the committee. Make sure codes and dates are clear. For the next month, make sure all box tops with 11/1/2016 expiration are sent in prior so they can count toward the total. New products this year include Annie's Organic snacks and Larabars. Please look out for the Back to School Bonus Box Tops.

DES Bulletin – Julia Stewart stated that those who already received the DES Bulletin from last year should still be receiving it now. If not, as a new member you will be getting emails soon. Julia is working on a phone friendly design since over 70% of members read the bulletin on their phone.

Contact Julia if you're not receiving the bulletin when you should or if you would like to submit information to be published.

Garden Committee – Shaina DelVecchio and Allison Story discussed the upcoming Family Garden Day on Saturday, Oct. 8 from 9-11 am. Kindergarten will be performing and craft stations will be available. They are currently looking for volunteers. Mrs. Lisa Rotenberger is currently in the garden fixing the sprinklers. The campus beautification in the fall 2016 was such a success they committee plans to hold one in the spring.

Fall Fundraiser – Ashley Finfrock spoke about the upcoming Fall Fundraiser, stating that Dommerich's working budget comes from the fundraiser. She discussed the logo and revealed the theme, "Be A C.H.I.E.F., Be A Champion." It will kick off Sept. 16th, 2016. The culminating event will be the Dommerich Games, which are taking place during special are rotations and all parents are invited to volunteer. There will be a Pep Rally to on the 16th to get kids excited, but no parents will be invited to this event. The Fall Fundraiser will highlight the 5 characteristics of being a C.H.I.E.F. Ashley will be more than happy to answer questions. Money will be raised to buy laptop carts for use by all classrooms. The goal is to purchase 3 more carts. Ashley had the general assembly and executive board download the Remind App and sign up to receive notifications via smart phone for the fundraiser.

Running Tribe – Corinne Painter revealed that 216 members already signed up for Tribe since Open House. Running Tribe will kick off next Tuesday, Sept. 13th. Go online to dommerichpta.org to download the sign up form if you need one or are interested in signing up your child. Make sure to select Running Tribe in ADDitions if you are going to be a parent volunteer.

Skating Parties – Janet Young encouraged all parents to bring their children to the Oct. skate night which will be the first event at Semoran Skateway due to the previous cancellation due to weather.

Teacher Appreciation – Sheryl Asarnow explained the monthly teacher appreciation luncheons and encouraged parents to volunteer for their child's grade if possible. Sept. 15th is the 5th grade luncheon. Teacher Appreciation Committee is also responsible for conference night dinners.

Ways and Means (PIEs) – Cynthia Story discussed the rescheduled Spirit Night for Thurs. Sept. 8th from 5- 8:15 PM at Tijuana Flats. Upcoming is the Oct. 6th Spirit Night and Skate Night. For our Papa John's PIE, we will be going back to paper receipts for submissions because it seemed to go more smoothly in previous years. Cynthia will be collecting the receipts at the end of each quarter for each grade. The Back to School Receipt Race is currently under way at Olea. The winner gets 10% back. Please join a group of people going this Friday to have lunch. Portraits in the Park is going to take place on 1 of 2 possible dates. Please sign up if interested.

5K Committee – The 5K will take place the first Saturday in February 2017 (Feb 4th). The committee is really trying to promote the 5K this year because the 2018 run will be the 10th anniversary. The committee is looking for promotional materials for the grab bag.

Unfinished Business

- Walking Trail Ribbon Cutting, September 29, 2016, 5:30 PM: There will be food trucks, DJ, Jeremiah's. Please join for the fun!
- Campus Beautification- Discussed previously in Garden Committee report.

New Business

- Final Budget Vote: Erin Jozik presented the 2015-16 Final Budget for approval, highlighting that we earned \$109,015 last year and, after all expenses and capital improvements (media and music makeover), we have a remaining net income of \$12,000+ that we can vote to spend this fall. Allyson Williams motioned to approve the 2015-16 Final Budget. Chris VanSlyke seconded the motion. Ayes were in favor. Motion approved.
- Proposed Budget Vote: Erin presented the 2016-17 Proposed Budget for approval, highlighting several new categories:

(a) Maintenance Fund - This is required for maintaining the PTA funded Walking Path, Sunshades, and any future outdoor improvements.

(b) Classroom Support - PTA has now funded \$100 per classroom in addition to PTA member contributions to assist with classroom supplies and events/parties. "Project Fund" is being replaced by this new, expanded line item.

(c) Executive Training - We have added this line item to sponsor PTA conferences and other educational opportunities for the Executive Board.

(d) Sub accounts were added in Ways and Means line item to separate PIE, Merchandise, and Mixed Bags revenues.

The overall operating budget has increased from \$57,200 in 2015-16 to \$60,100 for 2016-17, an increase of \$2,900. We continue to grow as a PTA and expand our operating programs accordingly.

Mandy Manly motioned to approve the 2016-17 Proposed Budget, Kiki Fissell seconded the motion, Ayes were in favor. 2016-17 Proposed Budget stands as approved.

- Grant application submitted for Mr. LeFebvre's proposed garden project "From Seed to Table- "Sense'ational Gardens." We should know by September 30th.
- PTA School of Excellence Application submitted. Parent survey to come out soon.
- PTA Partnerships
 - Community Liaison Support - New Dommerich Families will receive assistance to get acquainted with the community

Announcements

The Dommerich Elementary Parents Facebook page is not the official page for Dommerich PTA. Please review the official Dommerich PTA Facebook Page for information.

September

13	7:45am	Running Tribe Begins in P.E. Fields
14		Walk-n-Roll
15	7:45am	Running Tribe
		Teacher Appreciation Luncheon (5th Grade)
	6-7:30pm	Open House
		Teacher Appreciation Dinner
16		Be a Chief Fall Fundraiser Begins
	1:15pm	Be a Chief Pep Rally
	2:00pm	Be a Chief Pep Rally
20	7:45am	Running Tribe
22	7:45am	Running Tribe (Fall Fundraiser RT Day)
27	7:45am	Running Tribe
28	6:30p	Endowment Meeting
	7pm	Foundation Meeting

29	7:45am	Running Tribe
	5:30pm	Walking Path Ribbon Cutting
30		End of Fall Fundraiser
October		
3-7		Fall Fundraiser Prize Week
3	3:15-4pm	Chiefs Academy Begins (10/3 - 11/11)
4	7:45am	Running Tribe
5		International Walk to School Day
6	7:45am	Running Tribe
	12pm	Executive Board Meeting
	5-6:15p	Spirit Night! Tijuana Flats
	6:15pm	Skate Night at Semoran Skateway
7		Box Tops Collection
8	9-11am	Family Garden Day
11	7:45am	Running Tribe
11	6pm	SAC Meeting in Media Center (Babysitting available)
	7pm	PTA Meeting in Media Center (Babysitting available)
13	7:45am	Running Tribe
14		Student Holiday – No School
18	7:45am	Running Tribe
20	7:45am	Running Tribe
20		Foundation Friends Social/Event
25	7:45am	Running Tribe
26		Conference Night
		Teacher Appreciation Dinner
27		Report Cards Go Home
	7:45am	Running Tribe
	2:00pm	Kindergarten Costume Parade
		SAC Executive Preplanning Meeting
28		Student Holiday – No School

Adjournment

The meeting was adjourned at 9 PM.